

## Hurtigruten Foundation guidelines

For nearly 125 years, Hurtigruten has explored some of the world's most pristine, vulnerable, and awe-inspiring places. Our guests have found themselves immersed in unique experiences with wildlife and nature, and have been introduced to communities and cultures at the destinations to which Hurtigruten sail.

It is important to us that our guests of tomorrow enjoy the same meaningful travel experiences as our guests do today. Therefore we see it as essential that we both minimize the impact our expedition sailings have on the environment in which we operate, and maximize the positive contribution we make to local communities. Our corporate social responsibility underpins our efforts, and extend an invitation to our guests and corporate partners to contribute via the Hurtigruten Foundation.

Hurtigruten Foundation is established to raise awareness of the opportunities and challenges in the areas where we sail, to financially support locally-initiated projects and to encourage volunteering in worthwhile causes.

Twice a year the board of Hurtigruten Foundation will grant funds to NGOs involved in charitable initiatives in the areas Hurtigruten operates. The deadline of applying for funds is November 1<sup>st</sup> and May 1<sup>st</sup> each year. Applications are to be addressed to [hurtigruten.foundation@hurtigruten.com](mailto:hurtigruten.foundation@hurtigruten.com)

Applications must include a detailed description of the project, its objectives and activities, and its expected impact on a humanitarian, environmental, cultural, social, educational or economical level, illustrated with at least one photo. Hurtigruten and Hurtigruten Foundation may use this content in communication channels.

Any funds provided by the Hurtigruten Foundation must be spent within 12 months of approval. Once applications have been received, reviewed and approval given in the biannual board meetings, funds will be released according to agreed timelines. A six-month update report must be submitted to the Hurtigruten Foundation, detailing activities completed and future activity planned. In addition, a completion report is required, covering all activities undertaken and an auditor-approved accounts of all spending.

Hurtigruten Foundation reserve the right to claim back any funding released or withhold any future funding approved, if the project is in breach of guidelines issued when funds are allocated.

The board of Hurtigruten Foundation consists of: Anne Marit Bjørnflaten, Senior Vice President, Communications at Hurtigruten (chairman), Odd Henriksen, Member of Parliament for The Conservative party and Jørn Henriksen, Head of Polar Operations and Environment, Hurtigruten

For further questions, please contact [hurtigruten.foundation@hurtigruten.com](mailto:hurtigruten.foundation@hurtigruten.com)



